

# MARIN COMMUNITY COLLEGE DISTRICT

## Request for Qualification for Demolition Construction #16/17-MB02

### KENTFIELD CAMPUS AND INDIAN VALLEY CAMPUS

<b>Description</b>	<b>Date*</b>
Request for Proposals Issued	<b>February 13, 2017</b>
Deadline for Submittal of Qualifications	<b>February 27, 2017</b>
Interviews by District (if any)	<b>To Be Determined</b>
Selection and Award	<b>March 14, 2017</b>

\* Dates are subject to change without notice.

**NOTICE OF REQUEST FOR QUALIFICATION  
FOR DEMOLITION CONSTRUCTION**

1. Notice is hereby given that the governing board (“Board”) of the Marin Community College District (“District”) will receive Request for Qualification (RFQ) for Demolition Construction at the Kentfield Campus (KTD) and Indian Valley Campus (IVC).
2. The demolition construction projects involve the comprehensive and extensive demolition, including hazardous material removal of buildings on the Kentfield Campus and Indian Valley Campus at the College of Marin. Buildings are wood/metal structures consisting of offices, classrooms, storage spaces, shops and other building elements. The demolition will entail some complexity, including but not limited to, limited site access, constrained schedule and fixed occupancy date, CEQA restrictions and EIR compliance, budget constraints, traffic and neighborhood disruption mitigation, complex staging experience, preservation of trees and landscape, and experience with cultural artifacts discovery.
3. Kentfield Campus Demolition Projects:
  - PE Football Field Scorer Booth Building (approx. 1,000 sq. ft.)
  - Gardner Building (approx. 1,600 sq. ft.)
  - M&O Buildings (2-Metal & 3-Portable Wood, approx. 10,000 sq. ft.)
4. Indian Valley Campus Demolition Projects:
  - Building #20 (approx. 10,000 sq. ft.)
  - Building #22 (approx. 6,000 sq. ft.)
  - Building #23 (approx. 2,000 sq. ft.)
  - Building #11, 2<sup>nd</sup> Floor Interior (approx. 3,000 sq. ft.)
5. The Request for Qualification (RFQ) will be available on **February 13, 2017** via electronic download from the Marin Community College Website:  
<http://www.marin.edu/fiscal/bids.html>
6. Submittals will be received up to, but not later than **2:00 pm February 27, 2017** at the at the office of **Mayra Ramirez, Buyer (Measure B Bond), located at College of Marin, Fiscal Services Department, Building 8 room 130, Indian Valley Campus, 1800 Ignacio Blvd., Novato, CA 94949.**  
**PLEASE NOTE: United Parcel Service (UPS) DOES NOT DELIVER TO THIS ADDRESS**

7. All submittals shall be presented on the forms provided by the District. Each submittal must conform and be responsive to all questions and required data in the published RFQ.
8. The successful candidate(s) will be notified by **March 14, 2017.**
9. Publish Dates: **February 14, 2017**  
**February 21, 2017**

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**Questionnaire and Certification Submittal Checklist:**

- Completed Prequalification Questionnaire (including separate signed explanatory sheets, if applicable)
- Signature Under Penalty of Perjury
- Signed Description of Last/Largest Three Similar Projects
- Notarized Statement of Contractor’s Bonding Capacity
- Completed Attachment “A”: Completed New Construction Projects
- Three Project References and Contact Information (Similar Complex New Construction Projects)
- Audited or Verified Financial Statement for Past Two Fiscal Years
- Certification: Signed Under Penalty of Perjury

**Exhibit “A”**

**Prequalification Questionnaire**

**MARIN COMMUNITY COLLEGE DISTRICT**

**QUESTIONNAIRE AND CERTIFICATION  
FOR DEMOLITION CONSTRUCTION**

Each prospective experienced general contractor shall be currently licensed and shall submit the following information to establish its qualifications to perform demolition work on Marin Community College District (“District”) facilities.

**I. RESPONSIVE CRITERIA**

- A. Timeliness:** Prequalification Statement must be submitted on time.
- B. Completeness:** Contractor must provide all requested information.
- C. Signed Under Penalty of Perjury:** The Questionnaire must be signed under penalty of perjury by individuals who have the authority to bind the contractor on whose behalf they are signing.
- D. Misleading/Inaccurate Information:** Any and all information provided by the contractor shall not be misleading or inaccurate in any material manner.
- E. Acknowledgement of Receipt of Addenda:** Contractor shall acknowledge receipt of Addenda published on or before **4:00 pm, Tuesday, February 21, 2017.**

**II. GENERAL INFORMATION**

**A. Contractor's Information**

Firm name:

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Address:

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Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Mobile Telephone: \_\_\_\_\_

E-mail: \_\_\_\_\_

By: \_\_\_\_\_(Name of individual completing statement)

Date: \_\_\_\_\_

Years in business as a licensed contractor: \_\_\_\_\_

Years' experience with school district, university, and/or community college district projects: \_\_\_\_\_

Years of experience with similar complex new construction projects: \_\_\_\_\_

Types of work performed with own forces:

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Years in business under current firm name:

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Years at the above address:

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## B. Current Organization and Structure of the Business

1. For Firms that are Corporations:

a. Date incorporated: \_\_\_\_\_

b. Type of corporation (e.g., S Corp., C Corp., LLC): \_\_\_\_\_

c. Under the laws of what state: \_\_\_\_\_

d. Provide all the following information for each person who is either: (a) an officer of the corporation (president, vice president, secretary, treasurer), or (b) the owner of at least ten percent (10%) of the corporation's stock. Attach all additional references and/or information on separate signed sheets.

Name	Position	Years with Co.	% Ownership

2. For Firms that are Partnerships:

a. Date of formation: \_\_\_\_\_

b. Type of partnership (e.g., general, limited): \_\_\_\_\_

c. Under the laws of what state: \_\_\_\_\_

d. Provide all the following information for each partner who owns ten percent (10%) or more of the firm. Attach all additional references and/or information on separate signed sheets.

Name	Position	Years with Co.	% Ownership

3. For Firms that are Sole Proprietorships:

a. Date of commencement of business: \_\_\_\_\_

Name	Position	Years with Co.

4. For Firms that Intend to Submit as a Joint Venture:

a. Date of commencement of joint venture: \_\_\_\_\_

b. Provide all of the following information for each firm that is a member of the joint venture that expects to submit on one or more projects. Attach all additional references and/or information on separate signed sheets.

Name of Firm	% of Ownership of Joint Venture

c. Provide all the following information for each owner of a firm that is a participant in a joint venture. Attach all additional references and/or information on separate signed sheets.

Firm Name	Name of Owner	Position	Years with Co.	% Owner-ship of Co.

**C. Associated Firms**

Identify every demolition firm that the contractor or any person listed above has been associated with (as owner, general partner, limited partner or officer) at any time during the past five (5) years. Attach all additional references and/or information on separate signed sheets. NOTE: For this question, “owner” and “partner” refer to ownership of at least ten percent (10%) of the business, or at least ten percent (10%) of the stock if the business is a corporation.

State Person’s Name or “Contractor”	Name of Associated Firm	Contractor’s License No.	Dates of Participation

**D. History of the Business and Organizational Performance**

1. Has there been any change in ownership of the firm at any time during the past three years? NOTE: A corporation whose shares are publicly traded is not required to answer this question. (Please check one).

Yes  No

If “yes,” explain on a separate signed sheet.

2. Is the firm a subsidiary, parent, holding company, or affiliate of another demolition firm? NOTE: Include information about other firms if one firm owns ten percent (10%) or more of another, or if an owner, partner, or officer of your firm holds a similar position in another firm. (Please check one).

Yes  No

If “yes,” explain on a separate signed sheet, including the name of the related company and the percent ownership.

3. Are any corporate officers, partners or owners connected to any other demolition firms? NOTE: Include information about other firms if an owner, partner, or officer of your firm holds a similar position in another firm. (Please check one).

Yes  No

If “yes,” explain on a separate signed sheet.

4. State your firm's gross revenues for each of the past four (4) years:

Year	Gross Revenue
2013	\$
2014	\$
2015	\$
2016	\$

**E. Contractor's Licenses**

1. Contractor shall be licensed in the State of California and shall submit the following information:

a. Name of license holder exactly as on file with the California State License Board:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

b. License classification(s):

\_\_\_\_\_  
\_\_\_\_\_

c. License #: \_\_\_\_\_

d. Expiration Date: \_\_\_\_\_

e. Number of years' license holder has held the listed license(s):

\_\_\_\_\_  
\_\_\_\_\_

f. Number of years' contractor has done business in California under contractor's license law:

\_\_\_\_\_

g. If your firm is a corporation or partnership, list the names of the qualifying individual(s) on file with the California State License Board who meet(s) the experience and examination requirements for each license: \_\_\_\_\_

\_\_\_\_\_

2. Has your firm changed names or license numbers in the past five (5) years?

Yes  No

If “yes,” explain on a separate signed sheet, including the reason for the change.

3. Has the California State License Board suspended the license held by your firm, its Responsible Managing Employee, or its Responsible Managing Officer within the past five (5) years?

Yes  No

If “yes,” explain on a separate signed sheet, including the reason for the suspension.

### **F. Contractor's Project Personnel**

The undersigned contractor hereby commits to the assignment of a full-time on-site project manager and project superintendent(s), as identified below, in the event that the contractor is awarded the project. At the time of the RFQ submittal, the successful contractor shall confirm the availability of the personnel identified below. If any of the identified staff are no longer employed by the contractor at the time of RFQ submittal, or are otherwise unavailable, the contractor’s submittal may be considered nonresponsive. The contractor may formally request substitution of other individuals with equivalent experience, and the District may consider them, in the District’s sole discretion. However, résumés, project history, and other relevant information must be submitted by the contractor to the District immediately once contractor becomes aware of a need for a replacement.

1. Full-Time, On-Site Project Manager:

a. Name: \_\_\_\_\_

b. Address: \_\_\_\_\_

c. Years with firm: \_\_\_\_\_

d. Years in current position: \_\_\_\_\_

e. Licenses held: \_\_\_\_\_

f. Years’ experience with school district, university, and/or community college district projects: \_\_\_\_\_

g. Years performing similar complex new construction projects for \_\_\_\_\_

community colleges/universities: \_\_\_\_\_

h. Recent comparable project references (list at least three):

Name	Contact	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Full-Time, On-Site Project Superintendent:

a. Name: \_\_\_\_\_

b. Address: \_\_\_\_\_

c. Years with firm: \_\_\_\_\_

d. Years in current position: \_\_\_\_\_

e. Licenses held: \_\_\_\_\_

f. Years' experience with school district, university, and/or community college district projects: \_\_\_\_\_

g. Years performing similar complex new construction projects for community colleges/universities: \_\_\_\_\_

h. Recent comparable project references (list at least three):

Name	Contact	Phone
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**G. Contractor's Insurance**

a. Insurance Information - The District will utilize the SEWUP OCIP (Owner Contracted Insurance Program) Program administered by Keenan & Associates. The firm (and its subcontractors) awarded a contract for demolition will be

required to conform to the requirements of the OCIP Program. The OCIP program will provide coverage as follows:

- i. General Liability: Up to \$5,000,000/occurrence and \$10,000,000 Annual Aggregate. Deductible is \$250,000/occurrence and will be paid by the party or parties responsible for the loss or damage and will not be reimbursed by the OCIP Insurance Program.
- ii. Worker's Compensation: Project limits will conform to statutory requirements with Employer's Liability of \$1,000,000 occurrence/aggregate. Deductible is \$250,000/occurrence and will be paid by the party or parties responsible for the loss or damage and will not be reimbursed by the OCIP Insurance Program.
- iii. Contractor's Pollution Liability: \$25,000,000 occurrence/program aggregate. Deductible is \$10,000/occurrence and will be paid by the party or parties responsible for the loss or damage and will not be reimbursed by the OCIP Insurance Program.
- iv. Builder's Risk "Course of Demolition" Insurance: Limit is based on the project value, and includes coverage for flood, earthquake and soft costs. Deductibles are \$10,000 - \$25,000/occurrence and will be paid by the party or parties responsible for the loss or damage and will not be reimbursed by the OCIP Insurance Program.
- v. Any other insurance coverage (e.g., automobile, mold/fungi, offsite fabrication) required by the contractor, and not mentioned above will be provided by the contractor.
- vi. Contractor furnished Comprehensive Automobile Liability, covering all owned, non-owned, and hired vehicles.
  - 1. Insurance coverage amount(s) shall be no less than: \$2,000,000 combined single limit.

1. List all insurers contractor utilized in the past five (5) years. Use separate signed sheets as necessary, with all requested information.

a. Name of insurance company ("Insurer"):

\_\_\_\_\_

b. Address of Insurer:

\_\_\_\_\_

c. Name of agent:

\_\_\_\_\_

d. Address of agent:

\_\_\_\_\_

e. Telephone number of agent: \_\_\_\_\_

- f. Years contractor has been with this Insurer: \_\_\_\_\_
- g. Amounts paid out by Insurer in the past five (5) years that were in any way related to construction activities of your firm and/or any firm identified in Section B (Please provide an explanation on separate signed sheets): \$ \_\_\_\_\_
- h. Insurer's "Best" rating: \_\_\_\_\_

2. In the past five (5) years, has any insurance carrier, for any form of insurance, refused to renew an insurance policy for your firm? (Please circle one.)

YES                       NO

If "yes," please explain on a separate signed sheet.

**III. ESSENTIAL CRITERIA**

**A. Similar Projects**

1. Has your firm and/or any firm identified in Section II.B. and/or Section II.C. above contracted for and completed demolition of a minimum of three (3) similar complex demolition projects for a community college/university each, within the past five (5) years?

Yes                       No

If yes, list both the last three (3) and largest three (3) similar complex demolition projects for a community college/university performed in California within the last five years.

LAST THREE SIMILAR PROJECTS			
	Owner/Project Name/Location	Date Completed	Value of Project
1			
2			
3			
LARGEST THREE SIMILAR PROJECTS			
	Owner/Project Name/Location	Date Completed	Value of Project
1			
2			
3			

2. Please attach a separate signed sheet of paper providing a description of each of the last three and largest three similar complex demolition projects for a community college/university performed in California (“Description of Last/Largest Three Similar Projects”). At a minimum, this description should address the following: (i) What did the project consist of?, (ii) What were the original time constraints and were they met?; (iii) What was the original project budget, final contract amount, and change order value?; (iv) What cost control measures were taken? (v) Describe the staging requirements for the project; (vi) Were there any special circumstances involved with the project? i.e., CEQA/EIR restrictions, labor agreement requirements, site specific requirements, etc. Please provide a contact reference for verification for each project, including name, title, and phone number.

**B. Default or Bankruptcy**

Has your firm and/or any firm identified above in Section II.B. and/or Section II.C., either performing work under its current license or under licenses through other entities, including a joint venture, defaulted on a contract, declared bankruptcy or been placed in receivership within the past five (5) years?

Yes  No

**C. Licensure**

Has your firm and/or any firm identified in Section II.B. and/or Section II.C. above held all contractor’s license(s) necessary to perform its work, and have those license(s) been consistently active for at least five (5) years without revocation or suspension?

Yes  No

To prequalify for the Project, the contractor is required to possess all of the following State of California Contractor Licenses: A or B, C-21 and C-22.

**D. Disqualification, Prohibition**

Has your firm and/or any firm identified above in Section II.B. and/or Section II.C. been disqualified, debarred, forbidden, found non-responsible, or otherwise prohibited, from performing work and/or bidding on work on any project within the State of California or on work for any community college district, university, school district, or other public agency within the State of California within the past five (5) years? (Please circle one).

Yes  No

**E. Termination**

Has your firm and/or any firm identified in Section II.B. and/or Section II.C. been terminated by any owner, including any community college district, university, school district, or other public agency, on any project, including any project for a community

college district, school district, or other public agency, within the State of California within the past five (5) years? (Please check one).

Yes  No

**F. Liquidated Damages**

Have liquidated damages ever been assessed against your firm and/or any firm identified in Section II.B. and/or Section II.C.?

Yes  No

If the answer is “yes,” please provide such documentation on a separate signed sheet.

**G. Bonding Capacity**

Is your firm’s total bonding capacity equal to or greater than \$ 2,000,000?

Yes  No

If the answer is “yes,” please provide a notarized statement that states your firm’s total bonding capacity from an admitted surety insurer that is authorized to issue bonds in the State of California.

**IV. PROJECT EXPERIENCE AND REFERENCES**

**A. ATTACHMENT "A"; Completed Demolition Projects**

List *all* demolition projects in which the contractor has been the general contractor during the past five (5) years on the Completed Demolition Projects form attached as ATTACHMENT “A” and sign the form. For each project, list project size as 'bid day' contract amount.

Please include all projects performed under all firm names identified in Section II.A., Section II.B. and Section II.C. Please use and attach additional signed sheets when needed to explain or clarify any response or to include more responses with all requested information.

You may limit your response to the thirty (30) most-recently completed demolition projects if you have completed more than thirty (30) demolition projects in the past five (5) years. Even if they are not within your firm’s thirty (30) most recently completed demolition projects, at least five (5) of the demolition projects listed in ATTACHMENT "A" must be similar complex demolition projects for a community college/university performed in California, or contractor cannot prequalify for District work for this Project.

**B. Site Specific Criteria** ATTACHMENT B; Site Specific Criteria; Current Restrictions is attached to this questionnaire and applies to the work contemplated under this project.



projects your firm has completed which had similar traffic and site access limitations. List similar project and describe limitation and briefly describe efforts made to mitigate challenge (attach separate sheet if additional space is needed):

	Project & Year Completed	Contact	Challenge/Mitigation
1			
2			
3			
4			

3. Tree Preservation: Preservation of heritage and other trees and landscaping on this site and en route is an essential part of the project. List projects your firm has completed with similar tree preservation concerns, and the measures your firm took to protect the trees (attach separate sheet if additional space is needed):

	Project & Year Completed	Contact	Challenge/Mitigation
1			
2			
3			
4			

4. Neighborhood Noise and Disruption Mitigation: Noise and neighborhood disruption are concerns for this project. The successful firm will need to comply with a mitigation plan. List completed projects with similar concerns and briefly describe efforts made to mitigate concerns (attach separate sheet if additional space is needed):

	Project & Year Completed	Contact	Challenge/Mitigation
1			
2			
3			
4			

5. Cultural Artifacts Discovery: This area may contain cultural artifacts (Native American) which would be discovered during demolition of foundation, etc. The successful firm will need to comply with a mitigation plan. List projects or experience your firm has with procedures for handling discovery of cultural artifacts and briefly describe efforts made to mitigate challenge (attach separate sheet if additional space is needed):

	Project & Year Completed	Contact	Challenge/Mitigation
1			
2			
3			
4			

6. Cost Control: The Demolition Projects under the Measure B Bond Program are subject to strict budget constraints. List completed projects or experience your firm has with similar budget constraints, and provide a complete description of your firm's performance with regard to cost control and the techniques you used to complete these results. For each project listed, please provide the initial contract amount, final contract amount, value of change orders and value of stop notices (attach separate sheet if additional space is needed):

Project/Cost Control Techniques:

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	Project & Year Completed	Contact	Initial Contract Amount	Final Contract Amount	Value of Change Orders	Value of Stop Notices
1						
2						
3						
4						

7. Coordination/Supervision of Subcontractors: The successful firm will need to utilize proactive, effective coordination and supervision skills to match project phase and environment. List completed projects with similar concerns and describe effective coordination and supervision skills used to achieve effective results (attach separate sheet if additional space is needed):

	Project & Year Completed	Contact	Concern/Measures Taken
1			
2			
3			
4			

**C. Project References**

For a minimum of three similar complex demolition projects for a community college/university listed in ATTACHMENT "A", provide a reference contact name, title, email and phone number. Reference contacts must be persons directly familiar with the work of the Contractor on the project, and must be able to provide objective evaluation of Contractor's performance and project environment description.

**V. BUSINESS LONGEVITY, FINANCIAL STRENGTH AND PERFORMANCE**

The District will assign points for the following based on standardized questions that the District will ask each contractor's references:

**A. Years in Business Under Current License \_\_\_\_\_ years**

**B. Contractor's Financial Information**

Contractor must submit an audited financial statement or verified financial statement certified by an officer of the company for the past two (2) full fiscal years. A letter verifying availability of a line of credit may also be attached; however, it will be considered supplemental information only, and is not a substitute for the required audited or certified financial statement.

**C. Contractor's Bonding/Surety**

Contractors must fully comply with all conditions including, without limitation, a ten percent (10%) bid bond, a hundred percent (100%) payment bond, and a hundred percent (100%) performance bond. The contractor may substitute securities for any monies withheld by the District to ensure performance under a contract for the Project, in accordance with the provisions of section 22300 of the Public Contract Code. Contractor's surety must be admitted and authorized to transact business as a surety in California. List all sureties utilized in the past five (5) years. Use separate signed sheets as necessary, with all requested information.

1. Name of bonding company (not agency): \_\_\_\_\_  
\_\_\_\_\_

2. Address of company: \_\_\_\_\_

\_\_\_\_\_

3. Name of agent: \_\_\_\_\_

4. Address of agent: \_\_\_\_\_

\_\_\_\_\_

5. Telephone number of agent: \_\_\_\_\_

6. Years contractor has been with this surety: \_\_\_\_\_

7. Amounts paid out by or work performed by surety in the past five (5) years that were in any way related to demolition activities of contractor and/or any firm identified above in Section II.B. and/or Section II.C. (Please provide an explanation on separate signed sheets):  
\$ \_\_\_\_\_

8. Has your firm and/or any firm identified in Section II.B. above paid a premium of more than one percent (1%) for a performance and payment bond on any project(s) at any time during the past five (5) years?

Yes

No

If yes, state the percentage paid. You may provide an explanation for a percentage rate higher than one percent, if you wish to do so:  
\_\_\_\_\_ %

9. During the past five (5) years, has your firm and/or any firm identified above in Section II.B. and/or Section II.C. been denied bond coverage by a surety company, or has there ever been a period of time when your firm had no surety bond in place during a public demolition project when one was required? (Please circle one).

Yes

No

If yes, provide details on a separate signed sheet indicating the date(s) when your firm was denied coverage and the name of the company or companies which denied coverage; and the period(s) during which you had no surety bond in place.

**D. Non-Compliance with Applicable Laws**

1. Has your firm and/or any firm identified above in Section II.B. and/or Section II.C. been cited and/or assessed any penalties for non-compliance with state and/or federal laws and/or regulations, including OSHA violations, and Labor Code violations, within the past five (5) years? (Please check one).

Yes  No

If “yes,” indicate on separate signed sheet(s) the project name(s), violation(s), and date(s) of incidents.

2. Has your firm and/or any firm identified above in Section II.B. and/or Section II.C. ever been found liable in a civil suit or found guilty in a criminal action for making any false claim or material misrepresentation to any public entity?

Yes  No

If “yes,” indicate on separate signed sheet(s), including the person(s) involved, the name of the public entity, the date of the investigation and the grounds for the finding.

3. Has your firm and/or any firm identified above in Section II.B. and/or Section II.C. ever been convicted of a crime involving any federal, state, or local law related to demolition?

Yes  No

If “yes,” explain on a separate signed sheet, including the person(s) involved, the date of the conviction and the grounds for the conviction.

4. Has your firm and/or any firm identified above in Section II.B. and/or Section II.C. ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?

Yes  No

If “yes,” explain on a separate signed sheet, including the person(s) convicted, the court (the county if a state court, the district or location of a federal court), the year and the criminal conduct.

**E. Environmental Citations**

Has your firm and/or any firm identified above in Section II.B. and/or Section II.C. been cited and/or assessed penalties by the Environmental Protection Agency, any air quality management district, any regional water quality control board, or any other environmental agency within the past five (5) years?

Yes  No

If “yes,” indicate on separate signed sheet(s) the project name(s), violation(s), and date(s) of citation.

**F. Workers' Compensation Experience Modification Rate**

1. State the contractor’s current Workers’ Compensation Experience Modification Rate: \_\_\_\_\_
2. State the contractor’s Workers’ Compensation Experience Modification Rate for the past five (5) years (including any firm identified in Section II.B., above):

Year	Modification Rate

3. Within the past five (5) years, has there been a period when your firm and/or any firm identified in Section II.B. above had employees but was without workers’ compensation insurance or state-approved self-insurance?

Yes  No

If yes, indicate on separate sheet(s) of paper the date(s) and reason(s) for the absence of workers' compensation insurance.

4. Within the past five (5) years, has your firm, or any firm identified in Section B above, been cited for any OSHA violations?

Yes  No

If yes, please explain on a separate signed sheet.

**G. Experience with Project Labor Agreements (Provisional)**

Does your firm and/or any firm identified above in Section II.B. and/or Section II.C. have experience working under project labor agreements/project stabilization agreements?

Yes  No

If yes, please explain on a separate signed sheet.

**H. CEQA**

Does your firm and/or any firm identified above in Section II.B. and/or Section II.C. have experience working on Projects subject to strict compliance with requirements set forth in a project Environmental Impact Report, including mitigation measures?

Yes  No

If yes, please explain and describe the specific EIR requirements complied with on a separate signed sheet.

**VI. SAFETY AND SUBCONTRACTING OF ADDITIONAL HAZARDOUS MATERIAL ABATEMENT:**

The abatement of hazardous materials will be required before and perhaps during demolition. Does Contractor have experience and qualifications for self-performing or sub-contracting abatement?

Yes  No

If yes, please provide project names in which Contractor was responsible for abatement performance or subcontracting: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**VII. CERTIFICATION**

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct:

Date: \_\_\_\_\_

Proper name of contractor: \_\_\_\_\_

Signature by an officer of the contractor: \_\_\_\_\_

By: \_\_\_\_\_  
(Print Name)

Title: \_\_\_\_\_

**ATTACHMENT "A"**  
**Completed New Construction Projects Form**

1. Project Name/Identification:

- a. Name of contractor/entity performing work: \_\_\_\_\_  
\_\_\_\_\_
- b. Project owner: \_\_\_\_\_  
\_\_\_\_\_
- c. Project architect (name and telephone number): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- d. Project Name, Type, and Scope of Work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- e. Project address/location: \_\_\_\_\_
- f. Original completion date: \_\_\_\_\_  
\_\_\_\_\_
- g. Date completed: \_\_\_\_\_  
\_\_\_\_\_
- h. Describe measures taken to adhere to scheduling requirements:  
\_\_\_\_\_  
\_\_\_\_\_
- i. Initial contract value (as of time of bid award): \_\_\_\_\_  
\_\_\_\_\_
- j. Total value of stop notices: \_\_\_\_\_
- k. Total value of change orders: \_\_\_\_\_
- l. Final contract value: \_\_\_\_\_

m. Describe cost control measures taken:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

n. Were liquidated damages assessed (If yes, explain): \_\_\_\_\_  
\_\_\_\_\_

o. Contact for verification and reference (name, title, email and telephone number) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

p. Describe scope of staging performed and specific staging requirements complied with: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

q. Describe any additional special circumstances of the project similar and relevant to the KTD-IVC Project (i.e., project labor agreements, CEQA requirements, site specific conditions, etc.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

r. Did the project owner, architect, or demolition manager file claim(s) in an amount exceeding \$50,000 against you or your firm, or did you or your firm file claim(s) in an amount exceeding \$50,000 against a project owner, architect, or demolition manager? (Please check one).

Yes  No

If yes, explain and indicate on separate signed sheet(s) the project name(s), claim(s), and date(s) of claim(s).

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: \_\_\_\_\_ Name: \_\_\_\_\_

## **ATTACHMENT “B”**

### **Site Specific Criteria** **Current Restrictions**

1. Fixed Occupancy, Limited Extension Schedule:
  - Due to the preset academic calendar schedules, the KTD-IVC Demolition Project has a fixed completion date and must be substantially completed, with limited extensions, TBD
  - Limit demolition and related heavy activities to daylight hours between 8:00 A.M. and 5:00 P.M., Monday through Friday and between 10:00 A.M. and 5:00 P.M. on Saturdays. Arrival and quiet work is permitted 1 hour earlier.
2. High Traffic, Limited Site Access:
  - Compliance with the Demolition Management Plan ("CMP"), including, without limitation, adherence to demolition access, hauling and delivery routes, demolition staging locations, traffic control measures and procedures, signs, truck marshal directive, parking locations, and measures to avoid impacts to adjoining streets and transit facilities.
3. Tree Preservation:
  - Adherence to established nest setback zones for loggerhead shrike and raptors species, if any, and related measures.
  - Avoid adversely affecting trees and specified landscaping on site and en route to site.
  - A plan denoting trees and landscaping areas to be preserved and protected will be included in the submittal documents.
4. Neighborhood Noise and Disruption Mitigation:
  - Limit demolition and related activities to daylight hours between 8:00 A.M. and 5:00 P.M., Monday through Friday and between 10:00 A.M. and 5:00 P.M. on Saturdays. Arrival and quiet work is permitted 1 hour earlier.
  - The project requires that all adjacent residents and campus staff and students be notified of the demolition schedule in writing or by posting signs. Additionally, nearby residents must be provided with a written schedule of “noisy” demolition activities. Strict adherence to the demolition schedule is required.
  - Demolition equipment shall be well maintained and properly tuned in accordance with manufacturer’s specifications. All equipment shall be checked by a certified mechanic and be determined to be running in proper condition prior to operation. All off-road demolition equipment must be equipped with EPA/CARB Tier 3 certified diesel engines or better.

- Demolition equipment shall be used judiciously to be as quiet as practical. Quiet models of air compressors and other stationary noise sources shall be used where technology exists.
- Equip all internal combustion engine-driven equipment with mufflers that are in good condition and appropriate for the equipment.
- Locate all staging areas and stationary noise-generating equipment, such as air compressors and portable power generators, where directed by the CMP and/or District. Storage of supplies and equipment shall occur only in areas designated by the CMP and/or District. Green fabric screening demolition fencing shall be placed around the site.
- Prohibit all unnecessary idling of internal combustion engines. Equipment must be shut off when not in use, and any idling time shall not exceed five minutes.
- Comply with and follow all directions and instructions concerning noise disturbance given by the Campus Demolition Manager.
- Prohibit demolition worker radios.
- Adherence to air quality control measures during demolition, transportation and handling of demolition materials, including, without limitation: cover trucks hauling soil, sand, and other loose materials to or from the site, or require all trucks to maintain at least 2 feet of freeboard; sweep paved access roads, parking areas, streets and staging areas daily; water sweepers shall vacuum up excess water to avoid runoff-related impacts on water quality; pave, apply water three times daily, or apply (non-toxic) soil stabilizers on all unpaved access roads, parking areas, and staging areas; water all active demolition areas at least twice daily and more often during windy periods – active areas adjacent to existing land uses shall be kept damp at all times, or shall be treated with non-toxic stabilizers or dust palliatives; limit traffic speed on unpaved roads to 15 miles per hour; install sandbags and other erosion control measures and compliance with the Erosion Control Plan and SWPPP; apply non-toxic soil stabilizers to inactive demolition areas; and wash tires or tracks of all trucks or equipment leaving the site.
- Impact pile driving shall be avoided where possible. The Demolition Vibration Monitoring Plan must be adhered to for impact pile driving within 50 feet of a building.
- Completion of a Demolition Debris Recycling Plan must be completed by the Contractor and submitted with building permit applications. This plan shall describe the material diversion method and company, recycling or disposal facility, and estimated quantity of materials as required by the Marin County C&R Recycling and Reuse Plan Form. Upon completion of project demolition, contractor shall submit all disposal and recycling receipts for release of the Hold on Final Inspection.
- Compliance with Demolition and Disposal Plan.

5. Cultural Artifacts Discovery:

- Compliance with and adherence to the Treatment Plan, which provides specific treatments and courses of action for areas where ground disturbances are to occur, including procedures and treatments for Native American cultural resources, skeletal, and cremated remains, historic-period deposits, and other archaeological deposits.
- Prohibit the movement or collection of archaeological materials by demolition personnel.

6. Cost Control:

- KTD-IVC Demolition Projects are under the Measure B Bond Program and are subject to strict budget constraints.

7. Effective Coordination and Supervision of Subcontractors:

- The successful firm will need to utilize proactive, effective coordination and supervision skills to match project phase and environment.

**Exhibit “B”**

**Prequalification Rating System**

**MARIN COMMUNITY COLLEGE DISTRICT  
PREQUALIFICATION EVALUATION PROCEDURE  
FOR DEMOLITION CONSTRUCTION**

Name of Contractor: \_\_\_\_\_

**I. RESPONSIVENESS CRITERIA**

**Confirm Prequalification Statement Submitted is Responsive** – if the answer to any of the questions is “no,” then the Prequalification Statement is nonresponsive. (See Section III.E of Prequalification Information)

A. Timeliness

Has the Contractor submitted its Prequalification Statement on time?

Yes       No   

B. Completeness

Did the Contractor provide all requested information in its submitted Prequalification Statement?

Yes       No   

C. Signed Under Penalty of Perjury

Is the Prequalification Questionnaire signed under penalty of perjury by individuals who have the authority to bind the contractor on whose behalf they are signing?

Yes       No   

D. Misleading/Inaccurate Information

Is the information provided by the contractor misleading or inaccurate in any material manner (e.g., financial resources are overstated; previous violations of law are not accurately reported)?

Yes       No

E. Acknowledgement of Receipt of Addenda

Did the Contractor acknowledge receipt of all addenda issued by the District?

Yes  No

**II. GENERAL INFORMATION**

Confirm Contractor has completed/provided the following information– if the answer to any of the questions is “no,” then the answer to I.B. is also “no”:

A. Contractor’s Information (See Section II.A. of Questionnaire) Is the information provided by the contractor responsive?

Yes  No

B. Current Organization/Structure (See Section II.B. of Questionnaire) Is the information provided by the contractor responsive?

Yes  No

C. Associated Firms (See Section II.C. of Questionnaire) Is the information provided by the contractor responsive?

Yes  No

D. History and Performance (See Section II.D. of Questionnaire) Is the information provided by the contractor responsive?

Yes  No

E. Licenses (See Section II.E. of Questionnaire) Is the information provided by the contractor responsive?

Yes  No

F. Contractor’s Project Personnel (See Section II.F. of Questionnaire) Is the information provided by the contractor responsive?

Yes  No

G. Contractor’s Insurance (See Section II.G. of Questionnaire) Is the information provided by the contractor responsive?

Yes  No

**III. ESSENTIAL CRITERIA**

**Confirm Essential Criteria** (See Section III of Questionnaire and Section IV.A of Prequalification Information)

**A. Similar Projects**

Has the Contractor contracted for and completed a minimum of three (3) similar complex demolition projects for a community college/university in the State of California within the past five (5) years?

Yes  No

(If no, then Contractor is not qualified)

**B. Default or Bankruptcy**

Has the Contractor, either performing work under its current license or under licenses through other entities, including a joint venture, defaulted on a contract, declared bankruptcy, or been placed in receivership within the past five (5) years?

Yes  No

(If yes, then Contractor is not qualified)

**C. Licensure**

To prequalify for the Project, the Contractor is required to possess all of the following State of California Contractor Licenses: A or B, C-21 and C-22. Has the Contractor held all current, active contractor's license(s) necessary to perform its work at all times (i.e. license has not been suspended or revoked) for at least five (5) years?

Yes  No

(If no, then Contractor is not qualified)

**D. Disqualification, Prohibition**

Has the Contractor been disqualified, debarred, found non-responsible or otherwise prohibited, from performing work and/or bidding on work on any community college district, university, school district, or other public agency within the State of California within the past five (5) years?

Yes  No

(If yes, then Contractor is not qualified)

**E. Termination**

Has the Contractor been terminated on any project by any owner, including any community college district, university, school district, or other public agency, on any project within the State of California within the past five (5) years?

Yes  No

(If yes, then Contractor is not qualified)

**F. Liquidated Damages**

Were liquidated damages assessed against the Contractor for any of the projects identified by the Contractor on Exhibit A to the Prequalification Questionnaire?

Yes  No

(If yes, then Contractor is not qualified)

**G. Bonding Capacity**

Has Contractor provided a notarized statement that states Contractor's total bonding capacity (from an admitted surety insure that is authorized to issue bonds in the State of California)?

Yes  No

(If no, then Contractor is not qualified)

**IV. PROJECT EXPERIENCE AND REFERENCES**

**A. ATTACHMENT "A", Completed Demolition Projects**

To be completed on Evaluation Worksheet.

**B. Site Specific Criteria**

1. Scheduling Criteria:

a. Fixed Occupancy Date, Limited Extensions Schedule: Does Contractor have experience with complex demolition projects with similar schedule constraints, and if so, was Contractor able to meet the schedule?

Yes  No

b. Scheduling Qualifications: Has Contractor demonstrated internal proactive scheduling expertise, including staff and subcontractor expertise, and evidence of project delivery?

Yes  No

Numerical Rating: \_\_\_\_\_points (out of 20 possible points)

2. High Traffic, Limited Site Access: Does Contractor have experience with demolition projects located near a high traffic intersection with limited site access?

Yes  No

Numerical Rating: \_\_\_\_\_points (out of 10 possible points)

3. Tree Preservation: Does Contractor have experience with demolition projects requiring preservation of heritage and other trees?

Yes  No

Numerical Rating: \_\_\_\_\_points (out of 5 possible points)

4. Neighborhood Noise and Disruption Mitigation: Does Contractor have experience with demolition projects where noise and neighborhood disruption were concerns and mitigation measures were required?

Yes  No

Numerical Rating: \_\_\_\_\_points (out of 10 possible points)

5. Cultural Artifacts Discovery: Does Contractor have experience with procedures for handling discovery of cultural artifacts in connection with demolition projects?

Yes  No

Numerical Rating: \_\_\_\_\_ points (out of 5 possible points)

6. Cost Control: Has contractor demonstrated adequate and effective cost control measures?

Yes  No

Numerical Rating: \_\_\_\_\_ points (out of 20 possible points)

7. Coordination: Has contractor demonstrated adequate and effective measures are in place for coordination and supervision of subcontractors that are conducive to the demands of the specific Project phase and environment?

Yes  No

Numerical Rating: \_\_\_\_\_ points (out of 20 possible points)

**C. Contact Project References**

The District must contact each of Contractor's references for a minimum of three (3) of Contractor's most recent similar complex demolition projects for a community college/university, including the two (2) largest complex demolition projects. (Use attached Prequalification Evaluation Reference Form).

**V. BUSINESS LONGEVITY, FINANCIAL STRENGTH AND PERFORMANCE**

To be completed on Evaluation Worksheet.

**Complete Evaluation Worksheet**

Insert total score from Evaluation Worksheet \_\_\_\_\_

Contractor must have 140 points TOTAL POINTS or higher to qualify.

**MARIN COMMUNITY COLLEGE DISTRICT PREQUALIFICATION  
EVALUATION REFERENCE FORM**

(To be utilized by District to evaluate references)

The District should fill out the information in Section I and then telephone the contact person(s). The District should then ask the questions in Section II, obtaining the information as to whether the Contractor’s performance in that area was unsatisfactory, below average, average or above average. The District should then complete section III with that information and enter the average of the Total Numerical Rating of all the Evaluation Reference Forms for that Contractor at the corresponding place on the Evaluation Worksheet.

**Section I - General Project Information**

Name of Contractor:	Total Contract Costs:
	Contract Start/End Dates:
Project Title:	Actual Completion Date:
Scope of Work:	
Name of Public Agency/School District:	Telephone Number of Contact Person:
Name of Contact Person:	Date and Time of Interview of Contact Person:
Architect Firm:	Principal Architect in Charge of Project:

## Section II – Telephone Interview Questions

### 1. Planning and Coordination of Work

Did the Contractor pursue and develop a thorough understanding of the scope of work? Did the Contractor proactively anticipate and coordinate agencies and jurisdictions' requirements and procedures? Was the Contractor able to plan and execute complex critical path tasks for successful completion? **Please rate the Contractor with respect to planning and coordination of work as either unsatisfactory, below average, average, or above average.**

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### 2. Quality of Work

Were there quality-related problems on the project? Were these problems attributable to the Contractor? Was the Contractor cooperative in trying to resolve problems? If not, provide specific examples. **Please rate the Contractor with respect to quality of work as either unsatisfactory, below average, average, or above average.**

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### 3. Performance and Accountability

- a. Scheduling - Rate the Contractor's performance with regard to adhering to project schedules. Did the Contractor proactively manage and meet the project schedule? If not, was the delay attributable to the Contractor? **Please rate the Contractor with respect to scheduling as either unsatisfactory, below average, average, or above average.**
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b. Supervision - Subcontractor and Project Management - Rate the Contractor's ability to manage and coordinate subcontractors (if no subcontractors, rate the Contractor's overall supervision and project management). Was the Contractor able to effectively resolve problems? If not, provide specific examples. **Please rate the Contractor with respect to project management as either unsatisfactory, below average, average, or above average.**

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c. Staging – Rate the Contractor’s performance with regard to staging requirements. Did the Contractor keep staging areas clean and free from debris? Did the Contractor comply with set staging requirements, if any, and if so, what were the requirements? **Please rate the Contractor with respect to staging as either unsatisfactory, below average, average, or above average.**

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d. Safety and Additional hazardous material abatement - Was Contractor able to coordinate timely abatement of additional hazardous material uncovered during demolition? Did Contractor have effective safety measures in place? **Please rate the Contractor with respect to coordination of additional**

**abatement and safety as unsatisfactory, below average, average, or above average.**

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- e. Change Orders - Rate the Contractor's performance with regard to change orders and extras. Did the Contractor unreasonably claim change orders or extras? Were the Contractor's prices on change orders and extras reasonable? If not, provide specific examples. **Please rate the Contractor with respect to change orders as either unsatisfactory, below average, average, or above average.**

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- f. Working Relationships - Rate the Contractor's working relationships with other parties (i.e. owner, designer, subcontractors, etc.). Did the Contractor relate to other parties in a professional manner? If not, provide specific examples. **Please rate the Contractor with respect to working relationships as either unsatisfactory, below average, average, or above average.**

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- g. Paperwork Processing - Rate the Contractor's performance in completing and submitting required project paperwork (i.e. submittals, drawings, requisitions, payrolls, etc.). Did the Contractor submit the required paperwork promptly and in proper form? If not, provide specific examples. **Please rate the Contractor with respect to paperwork processing as either unsatisfactory, below average, average, or above average.**

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- h. Litigation - Rate the Contractor's performance with regard to litigation. Were there claims in an amount exceeding \$50,000 against the Contractor or filed by the Contractor? (i.e. above average is less than \$50,000 total in claims; average below average and unsatisfactory is based on the particular circumstances) **Please rate the Contractor with respect to litigation as either unsatisfactory, below average, average, or above average.**

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### Section III - Numerical Rating

If the contact person rates the Contractor unsatisfactory in any area, please attempt to provide written comments in Section II to explain the rating(s) assigned.

Contractor's Name: \_\_\_\_\_

	Unsatisfactory	Below Average	Average	Above Average	RATING
<b>1. Planning and Coordination of Work</b>	0	5	10	15	
<b>2. Quality of Work</b>	0	1	3	5	
<b>3. Performance and Accountability</b>					
a. Scheduling	0	1	2	3	
b. Supervision; Subcontractor and Project Management	0	1	2	4	
c. Staging	0	0	1	2	
d. Safety and Additional Hazardous Material Abatement	0	0	1	2	
e. Change Orders	0	1	2	3	
f. Working Relationships	0	0	1	2	
g. Paperwork Processing	0	0	1	2	
h. Litigation	0	1	2	2	
<b>Total</b>					
<b>Maximum Possible</b>	0	10	25	40	

## PREQUALIFICATION EVALUATION WORKSHEET

Name of Contractor: \_\_\_\_\_

NAME OF EVALUATOR: \_\_\_\_\_ DATE: \_\_\_\_\_

### I. Responsive Criteria

*(If any one of the responsive criteria is not met, there is no need to complete the remainder of the evaluation).*

I.A Timeliness of Prequalification Statement?	Yes	No
I.B Completeness?	Yes	No
I.C Signed Under Penalty of Perjury?	Yes	No (See Questionnaire Section VII)
I.D Information is Accurate/Not Misleading?	Yes	No

### II. General Information

*(If Contractor has failed to complete any one of the general information questions, the Prequalification Statement is not complete [see Responsive Criteria, I.B. above])*

II.A Contractor's information	Yes	No
II.B Current organization/structure	Yes	No
II.C Associated firms	Yes	No
II.D History and performance	Yes	No
II.E Licenses	Yes	No
II.F Project Personnel	Yes	No
II.G Contractor's Insurance	Yes	No

### III. Essential Criteria

*(If any one of the essential criteria is not met, there is no need to complete the remainder of the evaluation).*

Contractor meets Criteria described?

III.A Similar projects	Yes	No (If no, then Contractor is not qualified)
III.B Bankruptcy	Yes	No (If yes, then Contractor is not qualified)
III.C Licensure	Yes	No (If no, then Contractor is not qualified)
III.D Barred	Yes	No (If yes, then Contractor is not qualified)

III.E Termination	Yes	No (If yes, then Contractor is not qualified)
III.F Liquidated Damages	Yes	No (If yes, then Contractor is not qualified)
III.G Bonding Capacity	Yes	No (If no, then Contractor is not qualified)

**IV. Project Experience and References**

**A. Size of Completed Similar Projects (40 possible points)** *(See Section III.A of Questionnaire and Attachment A)*

Choose the one with the highest point value that contractor meets.

2 Completed Projects larger than \$8 million	=	40 Points	_____ Points
3 Completed Projects larger than \$6 million	=	20 Points	
3 Completed Projects larger than \$4 million	=	20 Points	
3 Completed Projects larger than \$2 million	=	20 Points	

Note: Exhibit A must contain at least three complex demolition projects for a community college/university with a minimum initial price of \$2,000,000.00 or contractor cannot prequalify.

**B. Site Specific Criteria (90 possible points)** These criteria are particularly important to the District as predictors of success, and Contractor responses will be scored. *(See Section IV.B. of Questionnaire)*

		Max Points	Total Points
Experience with fixed occupancy date, limited extensions schedule (demonstrated in-house scheduling expertise)	=	20 Points	
Experience with high traffic, limited site access	=	10 Points	
Experience with tree preservation	=	5 Points	
Experience with neighborhood noise and disruption mitigation	=	10 Points	
Experience with cultural artifacts discovery	=	5 Points	
Experience with cost control measures	=	20 Points	
Experience with Effective Subcontractor Coordination and Supervision Measures	=	20 Points	

**C. References (40 possible points)**

Use the attached Evaluation Reference Form for each reference contacted for each contractor. Insert the average of all the scores from all references for each contractor.

Average Numeric Rating from Evaluation Reference Forms	=	40 Points	_____ Points
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**V. Business Longevity, Financial Strength, Performance (45 possible points)**

**A. Years in Business under Current License** (See Section V.A. of Questionnaire – 7 possible points)

10 or more years	=	7 Points	_____ Points
5 to 9 years	=	5 Points	
2 to 4 years	=	3 Points	
0 to 2 years	=	0 Points	

**B. Financial Strength** – (assets minus liabilities, excluding line of credit) (See Section V.B. of Questionnaire – 8 possible points)

Working Capital; current assets minus current liabilities; 10% or more of \$___ million	=	4 Points	_____ Points
Net Worth: Current assets minus current liabilities; equal to \$___ million	=	4 Points	_____ Points

**C. Surety Payment on behalf of Contractor** (See Section V.C. of Questionnaire – 5 possible points)

0 Incidents	=	5 Points	_____ Points
1 or more Incidents	=	0 Points	

**D. Non-Compliance with Applicable Laws** (See Section V.D. of Questionnaire – 5 possible points)

0 Projects	=	5 Points	_____ Points
1 Project	=	3 Points	
2 or more Projects	=	0 Points	

**E. Environmental Citations** (See Section V.E. of Questionnaire – 5 possible points)

0 Incidents	=	5 Points	_____ Points
1 or more Incidents	=	0 Points	

**F. Workers Compensation Modifier** (See Section V.F. of Questionnaire – 5 possible points)

Less than or equal to 1.0	=	5 Points	_____ Points
More than .75 and less than 1.0	=	3 Points	
More than 1.0	=	0 Points	

**G. Labor Agreements** (See Section V.G. of Questionnaire – 5 possible points)

10 Projects	=	5 Points	_____ Points
5 Projects	=	3 Points	
0 Projects	=	0 Points	

**H. CEQA** (See Section V.H. of Questionnaire – 5 possible points)

0 Projects	=	0 Points	_____ Points
1 Project	=	3 Points	
2 or more Projects	=	5 Points	

**VI. Safety and Experience Subcontracting Additional Hazardous Material Abatement**

Yes\_\_\_\_\_ No\_\_\_\_\_

**Maximum Points:** 215  
**Total Points:** \_\_\_\_\_

**Exhibit “C”**  
**Appeal Process**

A contractor may appeal the District’s decision. If a contractor decides to appeal the District’s decision, it shall follow this procedure:

- A. Contractor shall submit, in writing, within three (3) working days from notification, a request for a written response from the District to explain any aspect of the District’s determination.
  
- B. Within three (3) working days from receipt of the District’s written response to the contractor’s request, contractor may submit, in writing, a request for a meeting with the District’s staff. Contractor may submit with the request any information that it believes supports a finding that District’s determination should be changed.

Contractor’s failure to comply with any of the above time periods shall be deemed acceptance of the District’s determination of the contractor’s prequalification status. Unless a contractor files a timely appeal, the contractor waives any and all rights to challenge the qualification decision of the District, whether by administrative process, judicial process, or any other legal process or proceeding.

There is no appeal of the determination that a contractor does not prequalify where said contractor has failed to submit required information.

The date for submission of a specific project will not be delayed or postponed to allow for completion of an appeal process.